



Republic of the Philippines
Department of Education
 REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date:	July 27, 2026
	RFQ No.:	2026-07-114
	PR No.:	2026-07-0114
Complete Company Address	ABC:	P 119,700.00
	PHILGEPS Ref. No.:	N/A

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than August 13, 2026 at 9:00 am to the address listed above.

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2026-07-114
PR No.: 2026-07-0114
PHILGEPS Reference No.: N/A
- Delivery period must be at least within 7 calendar days upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

HERBERT D. PEREZ
BAC Chairperson

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
Request For Quotation for the Procurement of Foods for the Competency Enhancement of Master Teachers on the Content, Knowledge and Pedagogy and Instructional Design Framework				Unit Price	Total Price	Yes	No	Offered Brand/Model
1	Day 1 AM Snacks mami with egg, kutsinta, juice	57	pax					
2	Day 1 Lunch rice, crab and com soup, pork kare kare, fried chicken, pandan jelly	57	pax					
3	Day 1 PM Snacks hamburger, fries, juice in can	57	pax					
4	Day 2 AM Snacks baked mac, garlic bread, cucumber juice	57	pax					
5	Day 2 Lunch rice, cream of mushroom, steamed okra at talong with bagoog, relyenong bangus, chicken afritada, banana	57	pax					
6	Day 2 PM Snacks lumpiang sariwa, juice in can	57	pax					
7	Day 3 AM Snacks miki bihon, chiffon cake, juice	57	pax					
8	Day 3 Lunch rice, tinolang manok, fried tilapia, pork barbecue, coffee jelly	57	pax					
9	Day 3 PM Snacks asado siopao, juice in can	57	pax					

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
Request For Quotation for the Procurement of Foods for the Competency Enhancement of Master Teachers on the Content, Knowledge and Pedagogy and Instructional Design Framework				Unit Price	Total Price	Yes	No	Offered Brand/Model
10	Inclusions: airconditioned venue good for 60 pax, use of projector and projector screen and sound system with microphone, overflowing coffee with creamer, water with water dispenser, buffer for 5 pax, token for 5 learning facilitators							
TOTAL								
Date of Event			December 9-11, 2026					
Purpose			Procurement of Foods for the Competency Enhancement of Master Teachers on the Content, Knowledge and Pedagogy and Instructional Design Framework					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date